Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional[1] agreement 2014-20[18][2]
between programme countries
[Minimum requirements][3]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[4] (email, phone)	Website (eg. of the course catalogue)
Escola Superior de Enfermagem de Coimbra	P COIMBRA24	**International and National Relations Office** **Adress**: Avenida Bissaya Barreto- Apartado 7001 3046-851 Coimbra **International Coordinator:** Prof.António Fernando Salgueiro Amaral erasmus@esenfc.pt Tel. + 351 239 802 850	http://www.esenfc.pt/site/index.php?module=esenfc&target=courses&cd_curso=100001
Universidade de Vigo	E VIGO01	Amelia Rodríguez Piña, Manager of the International Office ori@uvigo.es +34 986 813 550	

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[1] Inter-institutional agreements can be signed by two or more higher education Institutions

[2] Higher Education Institutions have to agree on the period of validity of this agreement

[3] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

[4] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers[5] per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
P COIMBRA24	E VIGO01	723	Nursing	1st	2×3 months (each)	
E VIGO01	P COIMBRA24	723	Nursing	1st	2×3 months (each)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
P COIMBRA 24	E VIGO01	723	Nursing	2 (5 days)	2 (5 days)
E VIGO01	P COIMBRA24	723	Nursing	2 (5 days)	2 (5 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruc-	Recommended language of instruction level[6]	
				Student Mobility for	Staff Mobility for Teaching

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[5] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*: http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)*

[6] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

			tion 2	Studies [Minimum recommended level: B1]	[Minimum recommended level: B2]
P COIMBRA24	Nursing	Portuguese	English	B1	B1
E VIGO01		Spanish	English	B1	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

D. Additional requirements Escola Superior de Enfermagem - P COIMBRA24:
http://www.esenfc.pt/site/index.php?module=esenfc&target=page&id_page=303

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P COIMBRA24	Nomination Deadline 30th April	Nomination Deadline 30th November
E VIGO01	May 31st	October 15th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 1 week.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

   [It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2018+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

P COIMBRA24: Description of the institutional grading system:

Grading scale from 0 to 20 points (approved ≥ 10).

ECTS grading scale:

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of notable errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some more work required before the credit can be awarded
F	-	FAIL - considerable further work is required

ECTS credits:

1 full academic year	=	60 credits
1 semester	=	30 credits
1 term/trimester	=	20 credits

E VIGO01:

Marks are given following a 0-10 scale as follows:

Matricula de honor (10)	A +	EXCELENTE- oustanding performance with only minor errors: Just in very excepcional cases
Sobresaliente (9 - 9.9)	A	VERY GOOD -above the average standard but with some errors
Notable (7 - 8.9)	B	GOOD -generally sound work with a number of notable errors
Aprobado (5 - 6.9)	C/D	SATISFACTORY/ SUFFICIENT- performance meets the minimum criteria. Average perfomance
Suspenso (less than five)	E, FX, F	FAILED

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P COIMBRA24	erasmus@esenfc.pt Tel.+351 239 802 850	
E VIGO01	ori1@uvigo.es	http://www.uvigo.es/uvigo_en/administracion/ori/estranxeiros/guia/visados_permiso_residencia.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

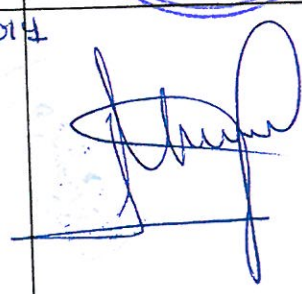| Institution [Erasmus code]	Contact details (email, phone)	Website for information
P COIMBRA24	erasmus@esenfc.pt Tel.+351 239 802 850	www.esenfc.pt/site/index.php?module=esenfc&target=page&id=11776
E VIGO01	ori1@uvigo.es	http://www.uvigo.es/uvigo_en/administracion/ori/estranxeiros/guia/cobertura_sanitaria.html

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher

Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P COIMBRA24	erasmus@esenfc.pt + 351 239 802 850	http://www.esenfc.pt/site/index.php?process=download&id=20507&code=56831298 http://www.becoimbra.pt/residenceswww.trindade1.com www.flordecoimbra.com
E VIGO01	ori1@uvigo.es	http://uvigo.es/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[7]
P COIMBRA24	Maria da Conceição Saraiva da Silva Costa Bento President of the School	6. 03. 614	
E VIGO01	Manuel Fernández Iglesias Vicerrector de Extensión Universitaria y Relaciones Internacionales.	16/1/2014	

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[7] Scanned signatures are accepted